

Delise

MASTER SCHEDULE



Summer
1999

MANSFIELD
UNIVERSITY



INFORMATION/ASSISTANCE

ACADEMIC ADVISING CENTER

Mr. Thomas Elsasser
112 South Hall
(570) 662-4828

ADMISSIONS OFFICE

Mr. Brian D. Barden
G-4 Alumni Hall
(570) 662-4243

CAMPUS BOOKSTORE

Ms. Donna Casselberry
Manser Hall
(570) 662-4921

CAREER DEVELOPMENT & PLACEMENT

Mr. Frank Kollar
305 South Hall
(570) 662-4133

CENTER FOR LIFELONG LEARNING

Mrs. Susan W. Sweet, Director
209 Doane Center
(570) 662-4244

CENTER FOR LIFELONG LEARNING

Ms. Karen Norton, Director,
Credit Programs
211 Doane Center
(570) 662-4850

COUNSELING CENTER

Mr. William Chabala,
Coordinator
215 South Hall
(570) 662-4695

REVENUE OFFICE

Ms. Nancy McCarthy
101 South Hall
(570) 662-4888

FINANCIAL PLANNING DIRECTOR

(new students)
Mr. Christopher Vaughn
104 Alumni Hall
(570) 662-4878

FINANCIAL AID DIRECTOR

(returning students)
Mr. Timothy Millard
109 South Hall
(570) 662-4129

GRADUATE STUDIES

Dr. Sandra Linck, Associate Provost
509 North Hall
(570) 662-4806

ON-CAMPUS HOUSING

Mr. Carmen Bianco
119 Pinecrest
(570) 662-4934

NON-CREDIT, CAMPS & WORKSHOPS

Mr. Keith G. Graver
219 Doane Center
(570) 662-4866

STUDENT RECORDS OFFICE/TRANSCRIPTS

Ms. Laurie Cass
112 South Hall
(570) 662-4202

CALENDAR

SESSION I-A May 17 - June 4

Registration Deadline	April 16
Payment Due To Confirm Registration	May 10
Classes Begin for Session I-A	May 17
Last Day to Add/Drop Classes for Session IA	May 18
Last Day to Withdraw from a course in Session IA	May 27
Deferred Payment Due Date	June 4
Classes Will Not Meet Memorial Day (will meet 5/29)	May 31
Classes End	June 4
Grades Due by noon	June 7

SESSION I-B June 7 - June 24

Registration Deadline	April 16
Payment Due To Confirm Registration	May 10
Classes Begin for Session I-B	June 7
Last Day to Add/Drop Classes for Session I-B	June 8
Last Day to Withdraw from a course in Session I-B	June 15
Deferred Payment Due Date	June 4
Classes End	June 24
Grades Due by noon	June 28

SESSION II June 28 to August 6

Registration Deadline	June 4
Payment Due To Confirm Registration	June 21
Classes Begin	June 28
Last Day To Add/Drop Classes	July 30
Classes Will Not Meet on Friday <i>Monday</i>	July 5
Deferred Payment Due Date	July 16
Last Day to Withdraw from a course in Session II	July 21
Classes End	August 6
Grades Due by noon	August 9

Summer courses

at Mansfield University are for:

- ☒ undergraduate, degree-seeking Mansfield University students who want to take additional courses during the summer;
- ☒ graduate, degree-seeking MU students who want to take additional courses during the summer;
- ☒ persons in the Mansfield University region interested in taking a summer course(s) at either the undergraduate or graduate level in order to:
 - enrich their own lives
 - improve a particular skill for current or future employment
 - try out a college course to see if they want to pursue a degree
 - transfer credit to another institution
 - persons interested in auditing courses during the summer

For registration assistance or information, attend the **Open House on April 14**; call the Center for Lifelong Learning at 1-800-661-3640; or e-mail pboyce@mnsfld.edu.

SUMMER SCHOOL

1999

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MANSFIELD UNIVERSITY 

● REGISTRATION/CONFIRMATION

**PRE-PAYMENT IS NECESSARY
TO CONFIRM REGISTRATION
(see calendar for deadline dates)**

To Register For Classes

If you have *previously* enrolled in an undergraduate or graduate Mansfield University course, just complete the course registration form and return it to the Records Office in South Hall;

If you are taking an *undergraduate* course at MU for the *first time*, complete the course registration form *and* the application form. Return them to the Center for Lifelong Learning, Doane Center 209;

If you are taking a *graduate course* at MU for the first time, complete the course registration form *and* the application form. Return them to Connie Christley, Admissions Office, Alumni Hall.

You can calculate the cost for summer enrollment by completing the billing form at the back of the catalog. By meeting the registration deadline, you will receive an invoice. Then, to keep your name on the class roster, we must receive payment by the due date on the summer calendar.

The minimum amount required to confirm your registration is your total charge, LESS financial aid, DIVIDED by two, PLUS any beginning balance. Payment of the minimum amount due will allow you to defer the remaining balance as indicated on the summer school calendar. Selection of this option will automatically incur a deferred payment fee of \$25.

All checks should be made payable to Mansfield University. Please include your social security number or account number on all checks.

Third party payment approvals, indicating the amount they will pay, are used as credit against your account. All other fees not paid by the third party are subject to the confirmation policy listed above.

Note: If you have an outstanding balance, we cannot register you for summer courses until the account has been satisfied with the Revenue Office. If

you're not certain about your account balance, or have any payment problems, please contact the Revenue Office at 717-662-4888 before trying to register.

Important Notes

- You may enroll in summer course(s) without formally being admitted to the university — call the Center for Lifelong Learning at 570-662-4244 or 1-800-661-3640.
- Admission to a summer session does not imply admission for the academic year.
- Each summer session offering is contingent upon adequate enrollment in the judgement of university administration.
- To drop any course(s) **before** classes begin, and to avoid being charged for the course(s), please submit a completed course "drop" form to the Records Office in South Hall before the start of the appropriate Summer Session. *Failure to attend class(es) does not constitute withdrawal from registered course work.*

Late Registration

You may register for courses after the registration deadline under two conditions:

- there must be space available in the course;
- you must make payment with your registration.

The Records Office (South Hall), the Campus Bookstore (Manser Hall), and the CCSI Office (also in Manser; this is where you get your student identification card) are open Monday through Friday during normal office hours, and also will be open the following dates and times for late registration.

- Session I-A**
May 17 & 18 (Mon. & Tues.)
8 a.m. - Noon, 1-6 p.m.
- Session I-B**
June 7 (Mon.)
8 a.m. - Noon, 1-6 p.m.
- Session II**
June 28 & 29 (Mon. & Tues.)
8 a.m. - Noon, 1-6 p.m.

● FEES & FINANCIAL INFORMATION

This is a list of the current fees and tuition for summer classes. **Information is subject to change without notice.**

Tuition	PA	Non-PA	Good
	Res.	Res.	Neighbor*
Undergraduate	144/cr.	368/cr.	217/cr
Graduate	193/cr.	346/cr.	346/cr

*The Good Neighbor tuition rate is for undergraduate students who are residents of any one of the following 16 counties in New York: Broome, Cayuga, Chemung, Cortland, Livingston, Monroe, Onondaga, Ontario, Oswego, Schuyler, Seneca, Steuben, Tompkins, Tioga, Wayne and Yates.

Students enrolled in both undergraduate and graduate courses are charged at the course level.

On-line course tuition note: on-line courses (section #190) have a discounted non-resident tuition rate of \$217/credit for undergraduate courses and \$289/credit for graduate courses. *only pay ed fee*

Educational Fee

Undergraduate	\$15/Cr.
Graduate	\$20/Cr.

These fees are based upon undergraduate or graduate status of the student. Maximum fee per session is \$173.

Building Fee* \$27.50/session

Health Fee*[@] \$9.50/session

**Not applicable for off-campus continuing education courses.*

[@]Optional for graduate students

Recreation/Athletic Fee

A one-time fee of \$50 is to be paid by all first-time undergraduate degree seeking students.

Fitness Center Fee*

\$30 per session

**Undergraduate, degree-seeking students only*

Note: Non-degree and graduate students may use the Fitness Center by paying this fee.

Deferred Payment Fee

\$25 if full payment is not made by the last day to confirm registration for each summer session. (See page 1 for dates).

Initial Application Fee

\$25 mandatory, non-refundable fee for first time non-degree, part-time studies and graduate students. *This fee is waived for College Bound and Distance Education students.* This fee must accompany your application/registration form. Please pay this fee in a separate check from your tuition payment. This fee does not pertain to regular degree seeking Mansfield University students.

Diploma Fee

\$20 to be paid by degree program students who plan to complete their degree requirements during the summer.

Parking Decal

\$5 per registered vehicle for all summer sessions. You need a current parking decal to park on campus. You can buy it at the University Police Office.

On-Campus Housing & Dining

On campus housing and dining services are available for the whole summer. If you are interested in on-campus housing, please return the housing form found in the back of this catalog to the Residence Life Office. Single rooms are based on availability. You will be housed in Hemlock Manor. We're pleased to offer a reduced room rate for summer students. Students desiring housing during the period prior to or after summer school should contact the Residence Life Office at (570) 662-4934.

All residence hall students are required to purchase the campus meal plan unless the requirement has been exempted by the Vice President for Student Affairs for health reasons. If you want to request an exemption, please do it before the beginning of the session. Any special housing needs can be discussed by calling the Residence Life Office.

Housing and Dining

- Double room/19 meal plan:
 - Session I-A \$289* 1163.75
 - Session I-B \$289*
 - Session II \$585.75*
- Single room/19 meal plan:
 - Session I-A \$359* 1443.50
 - Session I-B \$359*
 - Session II \$725.50*

**Modular courses are subject to a different housing and dining rate.*

Dining Only - Full Meal Plan

19 meals per week

If you live off campus, you may purchase a meal plan for the session in which you are enrolled. Those charges are:

Session I-A	\$150
Session I-B	\$150
Session II	\$307.50

REFUNDS & ADJUSTMENT OF CHARGES

Dropping A Course

Tuition and miscellaneous fees will be refunded per the following schedule. There will be *no* adjustment to charges after dates indicated.

Session I-A

May 17	100%
May 18	100%
May 19-June 4	NO REFUND

Session I-B

June 7	100%
June 8	100%
June 9-24	NO REFUND

Session II

June 28	100%
June 29	100%
July 1 -Aug. 6	NO REFUND

Withdrawing From the University

Tuition, housing, and miscellaneous fees are adjusted for degree seeking* students withdrawing from the university according to the refund schedules listed below. Dining refunds are based upon a weekly rate.

**You are a degree-seeking student if you have formally applied and been accepted to the university to earn a degree.*

Returning Degree-Seeking Students

Based on Eight Week Federal Refund Policy)

Session I-A

May 17	100%
May 18	90%
May 19-20	50%
May 21-26	25%
May 27	No Refund

Session I-B

June 7	100%
June 8	90%
June 9-10	50%
June 11-16	25%
June 17	No Refund

Session II

June 28	100%
July 29-30, July 1	90%
July 2-8	50%
July 9-20	25%
July 21	No Refund

First Time Degree-Seeking Students

(Based on Ten Week First-Time Refund Policy)

Session I-A

May 17	100%
May 18	90%
May 19	80%
May 20	70%
May 21-25	60%
May 26-27	50%
May 28	40%
May 31	30%
June 1	No Refund

Session I-B

June 7	100%
June 8	90%
June 9	80%
June 10	70%
June 11-14	60%
June 15-16	50%
June 17	40%
June 18	30%
June 19	No Refund

Session II

June 28	100%
June 29	90%
June 30, July 1-6	80%
July 7-8	70%

July 9-14	60%
July 15-20	50%
July 21-22	40%
July 23-26	30%
July 27	No Refund

All requests for refunds must be made in writing to the Revenue Office, South Hall, Room 101.

● FINANCIAL AID INFORMATION

To apply for financial aid for summer courses, you must have completed the Free Application for Federal Aid (FAFSA) booklet.

If you're applying for financial aid for any enrollment period in the summer of 1999 (Summer Session I-A, I-B or II), you must use the 1998-99 FAFSA form. The deadline for completion of this form is June 30.

If you're applying for a loan under the Federal Family Education Loan Program, you should apply about eight weeks before the beginning of the appropriate summer session. Also, for returning students, there are a limited number of work study positions available. Our Financial Aid Office must receive a copy of your social security card, your driver's license, a completed I-9 form and your tax paperwork *no later than May 1*. SE-1's must be in the payroll office before you begin working.

If you're a Pennsylvania resident, you may also be eligible to receive a PHEAA grant for summer courses if you're enrolled for 12 credits during the summer. If you're a part-time student, you may be eligible for a part-time state grant as long as you meet the eligibility criteria.

Bachelor's degree candidates may only receive a PHEAA grant for eight semesters, and if one semester is used during the summer, it may impact your PHEAA aid during your senior year. Part-time grant recipients will be prorated over a longer period of time in determining their maximum award. For further information and assistance, contact Karen Bloom in 107 Alumni Hall, 570-662-4875.

● GENERAL INFORMATION

On-Line Course Offerings

MU's On-Line courses offer you the convenience and flexibility of attending classes from your personal computer. You can enjoy all of the advantages of taking an on-campus class with one exception – no commute!

The following on-line courses are available this summer:

NUR 360-190 Intro to Nursing Research

GEL 102-190 Environmental Geology

For course information visit the web site at www.mnsfld.edu. To register, contact the Center for Lifelong Learning by e-mail: knorton@mnsfld.edu; or call 1-800-661-3640. Spaces are limited in our on-line courses, so early registration is encouraged.

Graduate Students

If you're enrolling for MU courses for the first time, please do the following:

- ☒ supply an undergraduate transcript;
- ☒ pay the \$25 initial application fee;
- ☒ indicate whether you are degree seeking or non-degree seeking.

We encourage you to make a decision early so we can assign you an appropriate advisor. However, you must declare your degree or non-degree seeking status before you've taken 12 credits of graduate work.

If your goal is to earn a master's degree, please contact the graduate office for complete information regarding application requirements for your particular degree.

Add/Drop Policy

All add/drops should be processed through the Records Office where forms are available. Please see the calendar in front of the bulletin for exact dates. If a course is properly dropped during the drop period, the course and its corresponding credit hours are removed from your record, and charges are adjusted accordingly.

Withdrawal From A Course

Don't confuse this procedure with the Add/Drop procedure above. Dropping a course during the drop period at the beginning of a session removes the course and its credit hours from your record. You may withdraw from a course until the dates indicated on the Summer School calendar for the appropriate session and receive a "W" designation on the transcript. Pick up withdrawal forms from the Records Office in South Hall. You and your instructor must sign it, then return the completed form to the Records Office.

There is no refund of fees for withdrawal from a course.

Withdrawal from the University

If you want to withdraw from the university, you may do so by submitting a *Withdrawal From The University* form to the Provost's Office. This form is available in the Records Office.

University Bookstore

The University Bookstore in Manser Hall lobby is open Monday - Friday, 8 a.m. - 4 p.m. (See additional hours under "Late Registration")

I.D. Cards

I.D. cards are \$5 and may be obtained from the CCSI Office in Manser Hall Lobby during regular hours of 8 a.m. - 4 p.m., or until 6 p.m. on May 17 & 18, June 7, 28 & 29. *You must have an MU ID card to check out library materials.*

Off-Campus Students only: For students taking **all** coursework off-campus through distance education technologies, or at off-campus sites, call the Center for Lifelong Learning to obtain your I.D. cards.

Building Codes

AH	Allen Hall
BC	Butler Center
BH	Beknap Hall
DG	Decker Gym
EH	Simon B. Elliott Hall
GS	Grant Science Center
PC	Pinecrest
RC	Retan Center
SH	South Hall

○ SUMMER CLASS SCHEDULE

SUMMER SESSION I-A May 17 - June 4 (3 Weeks)

Meeting Dates:

May 17,18,19,20

May 24,25,26,27

June 1,2,3,4 (Note:Classes meet Friday 6/4: no class on Monday 5/31)

April 16 Registration Deadline

May 10 Date Payment is Due to Confirm Registration

May 18 Last Day to Add/Drop Classes

May 27 Last Day to Withdraw from a Course

Period 1	8:30 a.m. - 11:55 a.m.	M,T,W,TH
Period 2	12:30 p.m. - 3:55 p.m.	M,T,W,TH
Period 3	4:30 p.m. - 5:45 p.m.	M,T,W,TH
Period 4	6:00 p.m. - 9:25 p.m.	M,T,W,TH (one 15 minute break)

Course	Sec.	Title	Crs.	Instructor	Period	Location
UNDERGRADUATE						
ACCOUNTING						
ACC 315	01	Managerial Accounting	3	Havalchak	1	EH 116
ANTHROPOLOGY						
ANH 101	01	Cultural Anthropology	3	Funmaker	2	EH 202
ART DEPARTMENT						
ARH 101	01	Introduction to Art	3	Kutbay	4	AH 111
ARH 329W	01	History of African-American Art	3	Carter	2	AH 111
ASTRONOMY						
AST 110	01	Observing the Spring Sky Note:Dress appropriately for outside observation	1	Vayansky	5/17-5/20 6-10 p.m.	GS Pla
BIOLOGY						
BSC 102W	01	Contemporary Biological Problems	3	Sternick	4	GSC 153
BUSINESS						
BUS 160	01	Small Business Management	3	Ghods	2	EH 116
BUS 230	01	Management Principles	3	Gaballa	4	EH 121
CHEMISTRY						
CHM 104	01	Forensic Science	3	Ramasamy	2	GS G7
CHM 107	01	Macro Physical Science	3	Chester	8-9:55 a.m.	GS 115
CHM 107L	01	Macro Physical Science Lab	0	Chester	10:10-Noon	GS 115
COMMUNICATION						
COM 101	01	Oral Communication	3	Carrish	1	EH 102
COM 455	01	TV Criticism	3	Travis,P	1	SH 404
CRIMINAL JUSTICE						
CJA 496	01	Environmental Justice	3	Robarge	1	RC 210
ECONOMICS						
ECO 102	01	Principles of Microeconomics	3	Yacovissi	1	EH 101
ELEMENTARY EDUCATION						
ELE 301	01	Observation & Participation in Elementary Education (Professor Permission)	3	Fuller (RC 105)	8 a.m.-3 p.m.	Miller Elem.
ELE 383	01	Teaching of Reading in the Elementary School	3	Cleland	4	RC 105
ENGLISH						
ENG 115	01	Intro to Literature	3	Uffelman	2	BH 112
ENG 202W	01	Creative Writing	3	Sullivan-Blum	1	BH 112
ENG 208	01	Readings in American Literature	3	Koloski	4	BH 112
ENG 220W	01	Special Topics in Literature: Writing the Nature Journal	3	Murphy/ Sanders	1	BH 105
ENG 313W	01	Composition/Literature II	3	Gertzman	4	BH 102
HEALTH, PHYSICAL EDUCATION & RECREATION						
HPE 103	01	Beginning Tennis	1	Sabol	3	DG 220
HONORS						
HON 107	01	Macro Physical Science	3	Chester	8-9:55 a.m.	GS 115
HON 107L	01	Macro Physical Science Lab	0	Chester	10:10-Noon	GS 115

Course	Sec.	Title	Crs.	Instructor	Period	Location
MUSIC						
MU 459	01	Marching Band Techniques	2	Brennan	4 5/17-5/27	BC 136
PHILOSOPHY						
PHL 201	01	Intro to Philosophy	3	James	1	BH 103
PHYSICS						
PHY 107	01	Macro Physical Science	3	Chester	8-9:55a.m.	GS 115
PHY 107L	01	Macro Physical Science Lab	0	Chester	10:10-12 Noon	GS 115
PSYCHOLOGY						
PSY 210	01	Psychology of Family Relations	3	Seidel	4	SH 404
PSY 421	01	Death and Dying	3	Murray	1	SH 404
ROBERT PACKER HEALTH SCIENCES						
NUR 360	190	Intro to Nursing Research	3	Seigart	On-line www course,	5/17-6/24/99
NUR 471W*160		Community Health Nursing	6	Materese	TBA	Warren, PA
NUR 471L**160		Community Health Nursing Lab	0	Materese	TBA	TBA
**RNs only - all students taking NUR 471 must take NUR 471L						
RTH 200*	50	Clinical Practicum II	5	Vosburgh	TBA	TBA
XRT 103*	50	X-Ray Technology III	5	Lutz	TBA	TBA
XRT 106*	50	X-Ray Technology VI	4	Lutz	TBA	TBA
XRT 302*	50	Clinical Practicum II	2	Lutz	TBA	TBA
XRT 305*	50	Clinical Practicum V	2	Lutz	TBA	TBA

*Available to current Health Science students only - All courses begin week of May 17 and end week of August 6

SOCIOLOGY

SOC 101	01	Intro to Sociology	3	Largey	4	BC G2
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SPECIAL EDUCATION

SPE 301	01	Curriculum Development Adjustment	3	Whitt	1	RC 211
SPE 404	01	Early Childhood Disabilities	3	Floyd	2	RC 201
SPE 407	01	Transition to Adult Life	3	Burns	4	RC 210
SPE 440	01	Methods II: Children in Need of Academic Support	3	Lucero	1	RC G5
SPE 483	01	Special Education Workshop: Reducing School Violences	3	Whitt	5/21-23 & 6/5-7 Fri. 5:30-10, Sat&Sun 8-5	RC G5

GRADUATE**ART**

ARH 506	01	History of African-American Art	3	Carter	2	AH 111
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COMMUNICATION

COM 555	01	TV Criticism	3	Travis,P	1	EH 102
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EDUCATION

ED 554	01	Curriculum: Principles & Contemporary Thought	3	Kyofski	4	RC 102
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ELEMENTARY EDUCATION

ELE 523	01	Foundations of Reading Instruction	3	Cleland	4	RC 105
ELE 561	01	Children's Literature, N-3	3	Cleland	4:15-5:45 p.m. 5/17-6/24	RC 105

MUSIC

MU 555	01	Marching Band Techniques	2	Brennan	4 5/17-5/27	BC 136
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PSYCHOLOGY

PSY 521	01	Death and Dying	3	Murray	1	SH 404
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SPECIAL EDUCATION

SPE 502	01	Adm. & Supv. of Special Educ.	3	Lucero	4	RC G5
SPE 507	01	Career Education Seminar	3	Burns	4	RC 210
SPE 565	01	Microcomputers in Special Education	3	Floyd	4	RC 215
SPE 570	01	Clinical Practicum	3	Lambert	Meets 1st time 9 a.m. Sat. 5/15	RC 215
SPE 583	01	Special Education Workshop: Reducing School Violence	3	Whitt	5/21-23 & 6/5-7 Fri. 5:30-10, Sat&Sun 8-5	RC G5

Course Application Form

Directions: Students who are taking a Mansfield University course for the first time must complete this Summer Application Form and submit it along with the Course Registration Form. A one-time, non-refundable/non-transferable application fee of \$25 must accompany this form. New graduate students should contact the Graduate Office (717-662-4806) to receive information about the admissions requirements of particular graduate programs.

Note: Application for coursework does not constitute admission to Mansfield University.

1. Social Security Number _____ First Name & Middle Initial _____
2. Last Name _____ Maiden Name _____
3. Date of Birth _____ ☐ Male ☐ Female
4. Permanent State Residence (required):

STREET CITY STATE COUNTY ZIP CODE

(AREA CODE) DAYTIME PHONE NO.

(AREA CODE) HOME PHONE NO.

5. Length of Permanent Residence _____
6. Last Name of Parent/Guardian/Spouse _____ First Name & Middle Initial _____

STREET CITY STATE COUNTY ZIP CODE

(AREA CODE) DAYTIME PHONE NO.

(AREA CODE) HOME PHONE NO.

7. Relationship of #6 (enter **P**-parent, **G**-guardian, **S**-spouse) _____

8. Local Mailing Address (if different from permanent)

STREET CITY STATE COUNTY ZIP CODE

(AREA CODE) DAYTIME PHONE NO.

(AREA CODE) HOME PHONE NO.

9. High School _____ H.S. Grad Date (mo/yr) _____

STREET CITY STATE COUNTY ZIP CODE

FOR OFFICE USE ONLY:

CEEB Code

10. If not a high school graduate, do you possess a G.E.D.? ☐ Yes ☐ No Date earned (M/Y) _____
11. Are you a veteran? ☐ Yes ☐ No Dates of Service: From _____ To _____ Branch _____
12. Are you a United States Citizen? ☐ Yes ☐ No If no, what is your visa status? _____
13. Do you plan to commute? ☐ Yes ☐ No Live on campus? ☐ Yes ☐ No
14. Application Fee Paid ☐ Yes ☐ No
15. I plan to attend Fall 19____, Spring 19____, Summer 19____

16. Ethnic/Racial Identification

We ask each applicant to provide information about his/her ethnic or racial background. We use this information solely to help us determine whether the university is being successful in its efforts to assure equal opportunity to all persons. We will detach this section of the application form from the rest of the application prior to file review. Your name will not be on this section; the information you give us in this section will not be connected in any way with your name; the information you give us in this section will not affect your application or approval to take coursework.

Please check the appropriate ethnic/racial identification box below:

- ☐ American Indian or Alaskan Native ☐ Hispanic
☐ Asian or Pacific Islander ☐ White/Non-Hispanic Origin
☐ Black/Non-Hispanic Origin

17. **UNDERGRADUATE STUDENTS:** Check (✓) the one category of student which best describes your purpose for enrolling:

- ☐ 100 Regular Matriculated Undergraduate student (accepted into a degree program). Please proceed to Registration Form.
- ☐ 200 Lifelong learner taking undergraduate credit courses for enrichment
- ☐ 201 Transitory: lifelong learner planning to/already attending another college/university - will transfer MU credits to that college/university after attending here one semester or more
- ☐ 202 College Bound: high school juniors & seniors taking MU undergraduate course work through the College Bound Program
- ☐ 203 External Certification: undergraduate lifelong learner taking courses to fulfill external (non-MU) certification programs
- ☐ 204 Post Baccalaureate Enrichment: post baccalaureate student taking undergraduate course work for enrichment
- ☐ 205 Distance Ed (Technology): Lifelong learner taking distance education course work only
- ☐ 206 Visiting Student: Students taking course work at MU who are enrolled in a degree program at one of the SSHE sister schools
- ☐ 207 An undergraduate or graduate student who *has not been accepted* to the University by either Admissions or Graduate Studies who is requesting to audit course work only

18. **UNDERGRADUATE AND GRADUATE STUDENTS:** Please complete the following:

- Have you attended any post-secondary institution, including Mansfield University? ☐ Yes ☐ No
- List all (include Mansfield University) post-secondary institutions including bachelors degrees received, if applicable.

FOR OFFICE USE ONLY:

CEEB Code

NAME	LOCATION	MAJOR	DATES ATTENDED	DEGREE	DATE REC'D (M/Y)

ATTACH EXTRA SHEET IF YOU NEED MORE ROOM

19. **GRADUATE STUDENTS:** Check (✓) one

Degree Seeking

- ☐ 300 Grad. Degree
- ☐ 301 Grad. Degree plus Certification

Non-Degree Seeking

- ☐ 302 Grad. Special
- ☐ 303 Grad. Teaching Certification
- ☐ 304 Grad. Non-teaching Supervisory I
- ☐ 305 Grad. Continuing Education
- ☐ 306 Grad. Distance Education

20. **GRADUATE STUDENTS:** Please place a check (✓) next to the appropriate degree program or certification program

Degree Program

- ☐ AE Art, M.Ed.
- ☐ ED Education, M.S.
- ☐ EE Education Elementary, M.Ed.
- ☐ ME Music Education, M.M.
- ☐ CP Community-Clinical Psychology, M.A.
- ☐ SE Special Education, M.Ed.
- ☐ EP Special Education, Exceptional Persons, M.S.

Certification Program

- ☐ Art
- ☐ Education
- ☐ Education Elementary
- ☐ Music Education
- ☐ Reading Specialist
- ☐ Special Education
- ☐ Supervisor

21. **GRADUATE STUDENTS:**

Indicate date you took or will take: GRE _____ MAT _____

SUMMER SESSION I-B June 7 - June 24 (3 Weeks)

Meeting Dates:

June 7,8,9,10

June 14,15,16,17

June 21,22,23,24

Classes meet M,T,W,TH

April 16 Registration Deadline

May 10 Date Payment is Due to Confirm Registration

June 8 Last Day to Add/Drop for Session I-B

June 15 Last Day to Withdraw from a Course

Period 1	8:30 a.m. - 11:55 a.m.	M,T,W,TH
Period 2	12:30 p.m. - 3:55 p.m.	M,T,W,TH
Period 3	4:30 p.m. - 5:45 p.m.	M,T,W,TH
Period 4	6:00 p.m. - 9:25 p.m.	M,T,W,TH (one 15 minute break)

Course	Sec.	Title	Crs.	Instructor	Period	Location
UNDERGRADUATE						
ANTHROPOLOGY						
ANH 490 170		Field Study (*may be taken for 6-12 credits)	6 *	Mabe	6/7-8/6	Russia
ART						
ARE 343 01		Arts & Crafts in the Special Education Curriculum	3	Kahl	2	AH 111
ARE 388W 01		History & Philosophy of Art Education	3	Kutbay	4	AH 111
BUSINESS						
BUS 310 01		Managing Diversity	3	Ghods	4	EH 116
BUS 301 01		Intro to Finance	3	Gaballa	2	EH 123
CANADIAN STUDIES						
CDN 255 01		Canadian Culture: Problems of Identity & Survival	3	Timko	1	BH 103
COMMUNICATION						
COM 101 02		Oral Communication	3	Wright	1	SH 204
COM 255 01		Forensics Workshop	3	Carrish	1	SH 204
CRIMINAL JUSTICE						
CJA 252 01		Investigation & Interrogation	3	Schreiner	1	RC 210
ECONOMICS						
ECO 101 01		Principles of Macroeconomics	3	Carpenter	1	EH 116
EDUCATION						
ED 202 01		Secondary Pre-Professional Experience	2	Musselman	3	RC G5
ED 402W 01		Contemporary Issues in Education	2	Musselman	4	RC G5
ELEMENTARY EDUCATION						
ELE 202 01		Pre-Professional Experience	2	Musselman	3	RC G5
ELE 350 01		Child Development	3	Fuller	4	RC 101
ELE 425 01		Diagnostic & Remedial Reading	3	Putt	4	RC 105
ENGLISH						
ENG 115 02		Intro to Literature	3	Uffelman	2	BC 208
ENG 115 180		Intro to Literature	3	Uffelman	2	Warren, PA
ENG 207 01		Readings in British Literature	3	Hindman,K.	4	BH 102
ENG 220 02		Special Topics in Literature: Modern Short Story	3	Sanders	1	BH 105
ENG 313W 02		Composition/Literature II	3	Gertzman	4	BH 112
GEOLOGY						
GEL 102 190		Environmental Geology	3	King	*On-line www course	
Dates: 6/7-8/6 - Limited to those students with no access to campus - Students on campus may register for GEL 102 in Session II.						
Additional information is at: http://www.mnsfld.edu/~hking/online/info.html						
HEALTH, PHYSICAL EDUCATION & RECREATION						
HPE 115 01		Conditioning & Body Awareness	1	Sabol	3	Rod K Ctr
HISTORY						
HST 104 01		The World in the 20th Century	3	Orosz	1	EH 101
MATHEMATICS						
MA 115 01		Survey of Mathematical Ideas	3	Mumma	1	EH 206
PSYCHOLOGY						
PSY 445 01		Adv. Counseling Techniques	3	Launius	4	SH 404
SOCIOLOGY						
SOC 101 02		Intro to Sociology	3	Kasambira	1	BC G2
SOC 232W 01		American Family Systems	3	Largey	4	BC G2
SPECIAL EDUCATION						
SPE 330 01		Cultural Diversity in Special Education	3	Lucero	1	RC G5

Course	Sec.	Title	Crs.	Instructor	Period	Location
TRAVEL & TOURISM						
TRT 102	01	Intro to Travel & Tourism	3	Solan	2	EH 101
GRADUATE						
ANTHROPOLOGY						
ANH 555	170	Field Study (*may be taken for 6-12 credits)	6*	Mabe	6/7-8/6	Russia
ART						
ARE 535	01	Art and the Special Child	3	Kahl	2	AH 111
ARE 536	01	Current Trends in Art Education	3	Kutbay	4	AH 111
EDUCATION						
ED 555	01	Northern PA Heritage: Culture of Our Industries	3	Kyofski	6/12&6/25 8:30-12 Noon	RC 105
		Requires prior contact with the instructor and extensive regional travel			6/14-6/18 9-3:30 p.m.	
ED 584	01	Computers in Education: Workshop	3	Brucklacher	4	RC 215
ELEMENTARY EDUCATION						
ELE 529	01	Remediation of Reading Difficulties	3	Putt	4	RC 105
ELE 550	01	Advanced Child Growth and Development	3	Fuller	4	RC 101
PSYCHOLOGY						
PSY 545	01	Adv. Counseling Techniques	3	Launius	4	SH 404
SPECIAL EDUCATION						
SPE 501	01	Psy. of Exceptional Children	3	Floyd	4	RC 211
SPE 530	01	Seminar on Cultural Diversity	3	Lucero	4	RC 201

SUMMER SESSION II June 28 - August 6

Meeting Dates:

June 28,29, 30, July 1,2

July 6,7,8,9 (no classes Mon., July 5)

July 12,13,14,15,16

July 19,20,21,22,23

July 26,27,28,29,30

August 2,3,4,5,6

June 4 Registration Deadline

June 21 Date Payment is Due to Confirm Registration

June 30 Last Day to Add/Drop Classes

July 21 Last Day to Withdraw from a Course in Session II

Period 1	8:00 a.m. - 9:20 a.m.	M,T,W,TH,F
Period 2	9:30 a.m. - 10:50 a.m.	M,T,W,TH,F
Period 3	11:00 a.m. - 12:20 p.m.	M,T,W,TH,F
Period 4	12:50 p.m. - 2:10 p.m.	M,T,W,TH,F
Period 5	2:20 p.m. - 3:40 p.m.	M,T,W,TH,F
Period 6	3:50 p.m. - 5:10 p.m.	M,T,W,TH,F (no break for Periods 1-6)
Period 7	5:20 p.m. - 7:45 p.m.	M, W, TH (one 15-minute break)

Course	Sec.	Title	Crs.	Instructor	Period	Location
UNDERGRADUATE						
ART DEPARTMENT						
ART 201	01	Painting	3	Pazzaglia	1&2	AH 112
ART 302	01	Advanced Painting	1-3	Pazzaglia	1&2	AH 112
ART 342	01	Advertising, Design & Lettering	3	Fatherly	3&4	AH 111
ART 442	01	Advanced Advertising, Design & Lettering	1-3	Fatherly	3&4	AH 111
ART 365	01	Computer Art	3	Fatherly	5&6	AH G22
ART 465	01	Advanced Computer Art	1-3	Fatherly	5&6	AH G22
ASTRONOMY						
AST 106W	01	One Possible Universe	3	Vayansky	2	GS Pla
AST 111	01	Observing the Summer Sky	1	Vayansky	7/19-22	GS Pla
		Note:Dress appropriately for outside observation			6-10 p.m.	
BUSINESS						
BUS 350	01	Operations Management	3	Kutty	6	EH 116
COMMUNICATION						
COM 101	01	Oral Communication	3	Lapps	3	SH 204
COM 455	01	Storytelling in the Classroom	3	Lapps	2	SH 204
COMPUTER SCIENCE						
CIS 103	01	Intro to Microcomputers	3	D'Ortona	2	EH 206
CIS 203	01	Software for Business Applications	3	D'Ortona	3	EH 110

Course	Sec.	Title	Crs.	Instructor	Period	Location
EDUCATION						
ED 301	01	Evaluative Techniques	2	Staff	4	RC 101
ED 305	01	Educational Psychology	3	Fuller	1&2 6/28-7/16	RC 101
ED 401	01	History & Philosophy of Education	3	Musselman	7	RC G5
ED 455	01	Teacher Poets	3	Musselman	7/12-7/16 8-12 Noon & 1-3:30 p.m. + 8/6 1-7:30 p.m.	RC 102
ELEMENTARY EDUCATION						
ELE 403	01	Communication Skills Workshop for Elementary School Teachers	3	Putt	3	RC 105
ENGLISH						
ENG 090	01	Basic Writing Skills	3	Sanders	4	BH 105
ENG 112W	01	Composition I	3	Sanders	2	RC G2
ENG 112W 180		Composition I	3	Sanders	2	Smith Educ. Ctr. Corry, PA
ENG 112W	02	Composition I	3	Logan	1	BH 112
ENG 115	01	Intro to Literature	3	Madden	4	BH 112
ENG 208	01	Readings in American Literature	3	Logan	5	BH 112
ENG 313W	01	Composition/Literature II	3	Sanders	1	BH 105
ENG 313W	02	Composition/Literature II	3	Madden	5	BH 105
GEOGRAPHY						
GEG 101	01	World Regional Geography	3	Darby	1	BH 202
GEOLOGY						
GEL 102	01	Environmental Geology	3	King	1	AH Aud.
HEALTH, PHYSICAL EDUCATION & RECREATION						
HPE 118	01	Racquetball	1	Sabol	5	FRC
HPE 131	01	Walk Life Fitness	1	Sabol	6	DG I
HPE 138	01	Tennis	1	Sabol	4	DG I
HISTORY						
HST 401	01	History of Pennsylvania	3	Guenther	2	RC 201
MATHEMATICS						
MA 090	01	Basic Algebra	3	Werner,S.	5	EH 206
MA 115	01	Survey of Mathematical Ideas	3	Werner,S.	4	EH 206
MA 117W	01	Mathematics & Culture	3	Walker	1	EH 121
MA 125	01	Introductory Statistics	3	Werner,J.	2	EH 110
MA 125	02	Introductory Statistics	3	Walker	3	EH 206
MA 170	01	Fundamental Concepts of Calculus	3	Werner,J.	1	EH 110
MUSIC						
MU 313	01	Electronic Music I	2	Owens	6/28-7/9, 6-9 p.m.	BC 112A
MU 455	01	Vocal Techniques for Teachers	2	Crowder	7/26-7/30, 10-4:30 p.m.	BC G-10
PSYCHOLOGY						
PSY 101	01	Intro to General Psychology	3	Feil	2	BC 208
PSY 101 180		Intro to General Psychology	3	Feil	2	Warren, PA
SPANISH						
SPA 101	01	Introductory Spanish I	3	Blanco	1&2* 6/28-7/16	BH 02
SPA 102	01	Introductory Spanish II	3	Blanco	1&2* 7/19-8/6	BH 02
*Language Lab meets Per. 3 daily in BH Language Lab						
SPECIAL EDUCATION						
SPE 484	01	Special Education Workshop: Legal Programs	3	Burns	3	RC G5
THEATRE						
THT 110	01	Intro to Theatre	3	Crum	2	SH 404
GRADUATE						
ART						
ART 511	01	Painting	3	Pazzaglia	1&2	AH 112
ART 565	01	Computer Graphics	3	Fatherly	5&6	AH G22
EDUCATION						
ED 500	01	Methods & Materials of Research	3	Straub	2	RC 211
ED 532	01	Historical Foundations of Education	3	Musselman	7	RC G5
ED 555	01	Teacher Poets	3	Musselman	7/12-7/16 8-12 Noon & 1-3:30 p.m. + 8/6 1-7:30 p.m.	RC 102
ELEMENTARY EDUCATION						
ELE 503	01	Communication Skills Workshop for Elementary School Teachers	3	Putt	3	RC 105

Course	Sec.	Title	Crs.	Instructor	Period	Location
MUSIC						
MU	513	01 Electronic Music	2	Owens	6/28-7/9, 6-9 p.m.	BC 112A
MU	547	01 Orff-Schulwerk Level I	3	Amchin	7/6-7/16, 8:30 - 4 p.m.	BC 102
MU	555	01 Vocal Techniques for Teachers	2	Crowder	7/26-7/30 10-4:30 p.m.	BC G-10
SPECIAL EDUCATION						
SPE	503	01 Psycho-Educational Diagnostics	3	Straub	1	RC 211
SPE	540	01 Behavior Disorders	3	Straub	4	RC 211
SPE	550	01 Adv. Curriculum Development in Special Education	3	Lucero	5	RC G5
SPE	554	01 Law & Individuals with Disabilities	3	Burns	3	RC G5
SPE	584	01 Special Education Workshop: Accommodating Learning Needs	3	Whitt	Weekender 6/25-27 & 7/9-11 Fri. 5:30-10 p.m., Sat&Sun 8-5 p.m.	RC G5

Section 80 courses are degree program courses taught off-campus.

Section 90 courses are non-degree program courses taught off-campus.

Section 180 courses are tele-teaching courses using either the PictureTel or Vtel video conferencing systems.

Section 190 courses are on-line www courses.

● GENERAL EDUCATION DISTRIBUTION REQUIREMENTS

GROUP I, HUMANITIES (Minimum 9 credits)

CDN 101
CDN 255
ENG 100
ENG 115
ENG 203
ENG 204
ENG 207
ENG 208
ENG 220
ENG 225
ENG 226
ENG 305
HON 100
HON 101
HST 101
HST 102
HST 104
HST 201
HST 202
PHL 201
PHL 202
PHL 230
PHL 280
PHL 300
PHL 340

GROUP II, FOREIGN LANGUAGES (MINIMUM 6 CREDITS)

ANY COURSE OFFERED
BY THE FOREIGN LANGUAGE
DEPARTMENT WILL SATISFY THIS
REQUIREMENT.

GROUP III, NATURAL SCIENCES (Minimum 9 credits)

AST 105
AST 106
AST 108
AST 109
AST 110
AST 111
BI 110
BI 130
BSC 102
BSC 103
BSC 104
CHM 101
CHM 102
CHM 103
CHM 104
CHM 107
CHM 108
CHM 110
CHM 111
CHM 112
GEL 102
GEL 121
GEL 122
PHY 104
PHY 107
PHY 108
PHY 151
PHY 152
PHY 191
PHY 192
PHY 210
PHY 211

GROUP IV, MATHEMATICS (Minimum 6 credits)

ANY COURSE OFFERED
BY THE DEPARTMENT OF
MATHEMATICS WILL SATISFY THIS
REQUIREMENT EXCEPT MA
090 AND MA 104.

GROUP V, SOCIAL SCIENCES (Minimum 9 credits)

ANH 101
ANH 102
ECO 101
ECO 102
ECO 204
ECO 205
GEG 101
GEG 102
GEG 111
GEG 222
HON 201
PSC 100
PSC 201
PSC 204
PSC 210
PSC 301
PSC 312
PSC 333
PSC 402
PSY 101
PSY 210
PSY 212
PSY 290
SOC 101
SOC 121
SOC 232

PROFESSIONAL ELECTIVE (one course)

BI 392
BUS 130
CIS 103
CJA 100
DIT 101
ED 100
RPL 102
SPE 101
SWK 101
TRT 102

For further information, please refer
to the Mansfield University catalog,
or the Graduate Bulletin.

Brochures are available in
the Center for Lifelong
Learning Office in Doane
Center 217 for the following
camps being offered this
summer:

Art
Computer
Endless Mountains Honors
Band Festival
Gifted & Talented
Youth Music
High School Music
For Summer Athletic Camp
information, call 570-662-4636

MU REVENUE BILLING FORM

Refer to billing instructions in front of this brochure. Copies of approval by third party must be sent with your payment in order to allow credit against your account. Make check payable to Mansfield University and return with this form to the Revenue Office, PO Box 186, Mansfield University, Mansfield, PA 16933.

I certify that all information provided on this form is accurate to the best of my knowledge and that I understand the university's deferred payment plan and/or refund policy.

If you are registering for Session I and Session II and wish to make payment at two separate dates, please feel free to copy this form.

This form should accompany your payment of fees.

SS#	SIGNATURE/DATE	PERMANENT	STATE	RESIDENCE
Call #	Course #/Sec.	Course Title	Crs.	Tuition
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

SESSION I (A & B) SESSION II

_____ (A)	_____	Total Tuition
_____ (B)	_____	Dorm/Dining Fee
_____	_____	Dorm/Dining Fee
_____	_____	Education Fee (mandatory)
_____	_____	Building Fee (on-campus courses)
_____	_____	Health Fee (on-campus courses; optional for graduates)
_____	_____	Activity Fee (optional for graduates)
_____	_____	Diploma Fee
_____	_____	Miscellaneous Fee
_____	_____	Deferred Payment Fee (if applicable)
_____	_____	TOTAL DUE

NOTE: One-time initial application fee of \$25 (if applicable) must accompany application/registration form. We request this fee be paid in a separate check from your tuition payment.

All requests for refunds must be submitted in writing to the Revenue Office, 101 South Hall.

I Wish To Pay: ☐ Total Amount Due ☐ Deferred Payment (1/2 + \$25)

Method of Payment: ☐ Check or Money Order payable to MU

☐ Third Party (attach approval - see page 3)

THIRD PARTY NAME

☐ Master Card

☐ Discover

☐ Visa

\$_____ Amount to be charged (total amount due will be charged unless amount indicated)

CREDIT CARD #

EXP. DATE

CARDHOLDER SIGNATURE

DATE

DETACH HERE

HOUSING REQUEST FORM

Return this form to:
Residence Life Office, 120 Pinecrest Manor

Single rooms will be based on availability.

☐ Single Room

☐ Double Room

I would like to request housing for:

☐ Summer Session I-A May 17 - June 4

☐ Summer Session I-B June 7 - June 24

☐ Summer Session II June 28 - August 6

Residence Hall check-in is as follows:

Session I-A — May 16, 2-5 p.m., Hemlock Manor

Session I-B — June 6, 2-5 p.m., Hemlock Manor

Session II — June 27, 2-5 p.m., Hemlock Manor

Name _____

S.S.# _____

Street Address _____

State/Zip _____

Signature _____

Date _____



Center For Lifelong Learning
Doane Center
Mansfield University
Mansfield, PA 16933

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